

**SULLIVAN COUNTY DELEGATION  
ORGANIZATIONAL MEETING  
Minutes of December 8, 2010  
Ahern Building, Unity, NH**

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**DELEGATES PRESENT:** Beverly Rodeschin, Raymond Gagnon, Thomas Howard, John Cloutier, Joseph Osgood, Charlene Lovett, Andy Schmidt, Ben Lefebvre, Spec Bowers, Steve Smith, Paul LaCasse, Thomas Laware, Steve Cunningham.

**OTHERS PRESENT:** Sharron King, Registrar of Deeds; Greg Chanis, County Administrator; Ross Cunningham, Superintendent of the Department of Corrections; Ben Nelson, County Commissioner; Michael Sanderson, County Treasurer; Seth Wilner, UNH Cooperative Extension; Marc Hathaway, County Attorney; Ethel Jarvis, County Commissioner; Jeffrey Barrette, County Commissioner; Sherrie Curtis, Human Services; John Cressy, Facilities & Operations Director; Ted Purdy, Sullivan County Health Care Administrator; Sharon Callum, Commissioners Office Administrative Assistant; Jessica McAuliff, MPH – Regional Coordinator of the Greater Sullivan County Public Health Region/Medical Reserve Corp; Carla Skinder, Cornish Resident; Don Clarke, Claremont Resident; John Callum Jr., Unity Resident/Incoming County Commission 2011/2012; and Kristen Senz, Eagle Times Staff Reporter.

**CALL TO ORDER:** Chairman Gagnon called the meeting to order at 10:01 a.m. followed by the Pledge of Allegiance and Delegation Member introductions.

Chairman Gagnon congratulated Representative Rodeschin for her new leadership role as Assistant Majority Leader.

**ELECTION OF NEW OFFICERS:** Chairman Gagnon announced that all Representatives have been sworn in and it was now time, according to the bylaws, to elect the new officers.

On a motion by Representative Howard, seconded by Representative Osgood, *the Delegation voted unanimously to nominate and appoint Representative Beverly Rodeschin as Chairman of the Sullivan County Delegation. There were no other nominations made.*

On a motion by Representative Cunningham, seconded by Representative Bowers, *the Delegation voted unanimously to nominate and appoint Representative Thomas Howard as Vice Chairman. There were no other nominations made.*

On a motion by Representative Laware, seconded by Representative Rodeschin, *the Delegation voted unanimously to nominate and appoint Representative Steve Smith as Clerk of the Delegation. There were no other nominations made.*

Representative Gagnon said that the process for Executive Finance Committee has always been by secret ballot for the five members of this committee. Representative Cunningham said he would like to nominate a slate rather than one at a time. He nominated Representative Osgood, Representative Cloutier, Representative Lovett, Representative Bower, and Representative Laware and it was seconded by Representative Rodeschin. Representative Cloutier said he would also like to nominate Representative Schmidt as an alternate or in his place.

Representative Cunningham said he picked Representative Cloutier because his experience could help get the finances where they want them to be. Representative Osgood stated that he was strongly in favor of having as much experience as possible due to the current economic times. Representative Rodeschin agreed. Representative Cloutier nominated Representative Schmidt and it was seconded by Representative Smith. There were no other nominations made. Representative Gagnon closed the nominations and stated that the five members with the highest votes would make up the Executive Finance Committee.

Representatives Bowers and Smith tallied the secret ballots and the results were as follows: Representative Cloutier, 13 votes; Representative Laware, 13 votes; Representative Osgood, 13 votes; Representative Lovett, 12 votes; Representative Bowers, 9 votes. Representative Gagnon welcomed the Executive Finance Committee.

Chairman Rodeschin took over the meeting and thanked everyone for voting her in as Chair. She encouraged everyone to share their thought or concerns with her. Chairman Rodeschin thanked Representative Gagnon for his service as Chairman and Carla Skinder for her past service. Chairman Rodeschin then had introductions of other County Members.

**MEETING MINUTES: SEPTEMBER 10, 2010** – Chairman Rodeschin said no action would be taken on these minutes today. She stated that the Finance Committee would review these minutes at their meeting.

**COMMITTEE & BOARD APPOINTMENTS:** Chairman Rodeschin opened the discussion for Committee and Board Appointments.

**Nursing Home Trust Fund:** Chairman Rodeschin stated that this Committee meets quarterly. Mr. Chanis said the meetings are held on an as-needed basis. Mr. Purdy gave a brief summary of the Committee's duties stating that they need to meet periodically to access and manage the trust fund. Representative LaCasse took this position.

**UNH Cooperative Extension:** Mr. Wilner stated that this Committee meets the third Monday of every month to discuss the educational program. Representative Howard took this position.

**Incentive Fund Program:** Chairman Rodeschin stated that this Committee meets once a year. Representative Smith took this position.

**County Land Management and County Facilities Committee:** Mr. Chanis stated that these Committees have not had much activity over the last two years but did expect that activity to increase. He felt they would meet twice a year. Mr. Chanis stated that he would like to hold off on appointments for these two Committees until they had a better plan of action.

**County Criminal Justice Coordinating Committee:** Chairman Rodeschin said that this committee meets quarterly and they would like two Representatives to serve on this Committee. Representative Cloutier, Representative Schmidt, and Representative LaCasse took these positions.

## COUNTY OVERVIEW

Chairman Rodeschin turned the meeting over to Mr. Chanis who presented a PowerPoint (copy attached) overview of the County operations and services for the new Representatives to get a better understanding of government.

Ms. Callum distributed USB flash drives to all Delegates. Mr. Chanis reviewed the folders and forms on the flash drives. He asked everyone to review their contact information on the roster and give any corrections to Ms. Callum. Mr. Chanis stated that monthly reports are typically emailed to Members the second or third day of the following month. Ms. Callum encouraged everyone to visit the website at [www.sullivancountynh.gov](http://www.sullivancountynh.gov).

**Other:** The meeting briefly adjourned at 11:36 a.m. so the Finance Committee could meet separately to choose a Chairman.

The meeting reconvened at 11:48 and the Finance Committee announced that their Chairman would be Representative Osgood [Vice Chair - Representative Lovett]. Chairman Rodeschin encouraged everyone to attend the Finance Committee meetings, which are open to the public.

Mr. Chanis invited everyone to lunch followed by a tour of the Unity facilities.

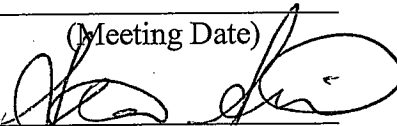
**ADJOURN:** The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Joanne Dufour  
Recording Secretary

Minutes were approved:

Delegation Clerk Signature:

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(Meeting Date)  
  
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Rep. Steven Smith